

Advisory Committee Review Committee

Approved Minutes

February 27, 2018

Present:

Committee: Dave Cruise, Terry Hart, Anne Littlefield, Joe O'Brien, Bob Sauer

Others:

Terry called the meeting to order at 2:00.

Prior Meeting Minutes – The February 15 meeting minutes were approved.

ACRC report – Discussed and agreed on our final conclusions/recommendations for our report, as well as the general format of the report.

Next steps – Bob will create and send out an outline for the report. Each of us will choose one of the topics and write up that part of the report and send it to all by Tuesday March 6. Bob will pull together all the separate submissions into a final report form and return that to all as a hopefully-complete final report prior to our next meeting.

Next meetings: Tuesday, March 13, 4:00-6:00 (subject to change after Bob checks his schedule)

[LATER CHANGED TO March 13, 3:00-5:00]

Terry adjourned the meeting at 4:00.

Respectfully Submitted,

Bob Sauer, Clerk